



Bridgepoint Education Transcript Request

Revised 08/11/09

Bridgepoint Education / TeleUniversity, dba Charter Learning / Advanced Learning Network students submit this completed form to:

Bridgepoint Education, 13500 Evening Creek Dr. North, 600, San Diego, CA 92128 ♦ Email: student.records@ashford.edu ♦ Fax: (866) 512-7601 ♦ Tel: (866) 974-5700

If you would like to request an Ashford University or University of the Rockies transcript, please visit <http://www.ashford.edu/student/forms/trequest.pdf> or http://www.rockies.edu/docs/UoR_Official_Transcript_Request.pdf to obtain the appropriate transcript request form.

Please print ALL information:

Student Name: _____ Student ID (Required): _____

Name while attending (if different): _____ Dates of attendance (mo/yr): _____

Current Address: _____ City _____ State _____ Zip _____

Email: _____ Phone: _____ Date of Birth: _____

Students who provide an email address will be notified within 24 hours (during business days) that this transcript request has been received. If you provided an email address, and have not received email confirmation that your request was received, please contact the Office of the Registrar at the phone number or email above.

REQUEST FOR: Unofficial Transcript # OF COPIES _____ Official Transcript # OF COPIES _____

There is no fee for official or unofficial transcripts from Bridgepoint Education. For security purposes, unofficial transcripts will only be sent directly to the student. Normal processing time is 2-3 days.

SEND TRANSCRIPT(S) TO:

Student at the above address (official or unofficial transcripts) Third Party (official transcripts only)

Name: _____ Institution: _____

Address: _____ City _____ State _____ Zip _____

Name: _____ Institution: _____

Address: _____ City _____ State _____ Zip _____

Additional addresses attached / on reverse

I authorize the Registrar's Office to release my transcripts to the indicated parties.

SIGNATURE: _____ DATE: _____

<p>For Office Use Only: Date received _____ Date processed _____ Processed by _____</p> <p>If not processed, indicate reason: _____ Date student notified: _____ Notified by: _____</p>
--